



VoteLynx SE MiniTouch Meeting Management System



- Document Workflow
- Agenda Management
- Roll Call Voting
- Meeting Management
- Video Streaming
- Automated Minutes



Overview

Take control of your meetings with the powerful, cost effective VoteLynx SE meeting management system. Its elegant simplicity connects VoteLynx software to LCD MiniTouch vote panels and Video Display Unit. Easily manage pre-meeting approvals, create and manage agenda documents, meeting flow, speaker timers, motions and vote tabulation. Quickly generate minutes report documents at the end of the meeting.

Features

- Agenda management and meeting management software for efficient workflows
- SQL based enterprise wide data management
- Automatically publish minutes to Word and web applications
- Small long-life, worry-free touch based vote panels for tight locations; not affected by changing tablet technologies
- Video Display Unit shows agenda items, motions and vote results to audience and broadcast

Options

- Hands-free video streaming with time date stamped auto-indexing
- Interface to selected 3rd party agenda and document management systems
- Request to Speak management and microphone control
- Audiovisual Control System with camera control
- LCD Speaker Timer Displays

Benefits

- Simplify meeting preparation and maintain procedure for efficient, orderly meetings
- Automate agenda item approvals
- Lower labor and paper costs by automatically compiling agenda and support materials into digital meeting packet with optional document management
- Organize, store and retrieve electronic documents on computer and tablets with optional document management
- Equalize the voting process, increase transparency
- Streamline meetings by easily recording roll call, motions and votes
- Easily manage unpredictable meeting events
- Quick access to all functions for smooth meeting management
- Save hours of post meeting work and ensure accuracy by capturing meeting motions and actions directly into the public record
- Save expense of third party control system with VoteLynx AV control option

Manage Meeting Bodies of all Size and Function

- City Councils
- Planning & Zoning
- Utility Districts
- College & School Boards
- Legislatures & Assemblies